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<b>What's Included?</b>	<b><u>Full Management</u></b>	<b><u>Let Only</u></b>
Market Appraisal	✓	✓
Advertising on all major portals & networked within our relocation agents	✓	✓
Accompanied viewings	✓	✓
Tenant find & Deal negotiations	✓	✓
Right to Rent & ID certification	✓	✓
Processing Tenant referencing	✓	✓
Digital signing on all Tenancy documents	✓	✓
Arranging inventory/check in	✓	
Monthly statements	✓	
Arranging required certificates in house	✓	
Deal with rent issues & chases arrears via phone & email	✓	
Rent arrears letters to Tenants	✓	
Assist with pre-tenancy works/requests in house	✓	
Day to day tenancy management including maintenance and repairs in house	✓	
Deposit negotiations, release & dispute handling	✓	
Scheduling check out	✓	
Notifying local authority (council tax) & utility suppliers	✓	
Arranging payment of ground rent & service charges	✓	
Arranging renewals of required certificates in house	✓	
Out of hours contact line	✓	

**FOX GREG LTD trading as GOLDMAN GREG is a limited company incorporated in England & Wales under Number 12132650 and whose registered office is at 1 Kings Avenue, London N21 3NA. Operates under the trading name of GOLDMAN GREG.**